

**ENVIRONMENT RATING SCALE
PLAN OF ACTION**

Agency _____ Superintendent _____ Cal-SAFE Coordinator _____

ER Scale Used (Check one.) <input type="checkbox"/> ECRS-R <input type="checkbox"/> ITERS <input type="checkbox"/> FDCRS Planning Date: Follow-Up Date:	Reviewers	Number of Sites
	Name _____ Position _____	

Scale Items	Issues	Plans for Action (Include materials and training needed, schedule, space and supervision changes.)	Expected Completion Date and Persons Responsible	Follow-Up (Changes made, date completed, time extended, etc.)

DIRECTIONS FOR COMPLETING ENVIRONMENT RATING SCALE
PLAN OF ACTION (Form SS3)

1) At classroom/family child care home level:

- Complete this form, score sheet, and the Profile worksheet by graphing the scores.
- Fill out the information at the top of the page.
- Scale Items:

Under scale items, list every item that is below 4.

- Plan of Action:

Develop a plan of action for improving that item and ensuring that it will reach a level of 4 or above.

- Expected Completion Date and Persons Responsible: List when you expect to complete the Corrective Action Plan and the name of the person responsible for doing so.
- Follow-Up:

List what changes were made and the date the actions or changes were made.

- Attach this ERS Action Plan to your ERS score sheet and ERS Profile worksheet and keep in your classroom.
- If you have no items below 4, list at least two items that were below 7 and follow the same action plan procedures.

2) At program level:

- First, examine all of your individual classroom or family child care home ERS score sheets. Look for trends or patterns that identify strengths and weaknesses.
- If there are particular scale items that score below 4 across a number of your classrooms or homes, identify them and develop Action Plans to correct them programwide. Identify at least two issues to work on.
- If your classrooms/family child care homes have no items scored below 4, then select two items that seem common to most of your classrooms/homes, and have achieved scores of below 7. Develop Plans of Action for raising the scores on those items to improve program quality.